



# National Youth Services Council

## Ministry of Youth Affairs & Sports



## Registration of Suppliers for the Year 2026

Applications are invited under the categories mentioned on the website [www.nysc.lk](http://www.nysc.lk) to register approved agents, contractors and suppliers for the provision of goods and services for the year 2026.

### Conditions -

- To be a registered supplier of the National Youth Services Council, an application form must be submitted to the Procurement Division by paying a non-refundable fee of Rs. 250.00 to the Shroff Counter, or the application form can be downloaded from the website by transferring the money to the following account number (AC No-**306100130536546** - People's Bank - **Maharagama**)
- Making payments and obtaining application forms will be made available from 2026.01.18 to 2026.02.09 from 9.00 am to 2.30 pm.
- If registration is sought for more than one category, a separate application has to be bought for each category.
- If the due amount is deposited to the bank, the total amount should be paid, separate application forms should be downloaded for each category number and receipts should be scanned and separately attached with the documents (Making payments to the bank will only be eligible from **18.01.2026 to 09.02.2026**)
- Duly Completed applications with photocopies of the following documents may either be delivered by registered post to the **Chairman/Director General**, National Youth Services Council, No. 65, High Level Road, Maharagama or hand-delivered to the Procurement Division of National Youth Services Council to reach on or before **10.02.2026 not later than 02.00 p.m.**
  1. Copy of Business Registration Certificate (Sole Proprietorship/ Partnership/ Private Limited Company)
  2. Copy of Certificate of Incorporation (Applicable for Private/ Public Limited Companies)
  3. Copy of VAT Registration Certificate and a photocopy of valid certificates of levy
  4. Copy of receipt of payment made at the time of application
  5. Details of experience (Experience/ Work completed/ Details of institutions where work was completed)
  6. Company Profile
  7. Professional Registration Certificates (ICTAD / CIDA, IESL, SLSEA - Category wise)
- The **Business Registration Certificate** must correspond to the relevant category. Applications that fail to meet this requirement will be rejected.
- Ensure your **email address** is clearly noted in the application, as quotes will be invited via **registered mail and email**.
- Incomplete applications and late applications received after **02.00 P.M. on 10.02.2026** will be rejected.
- The top left-hand corner of the envelope enclosing the application should be marked as "**Registration of Suppliers 2026 (Category applied) – Procurement Division.**"

For more information – Assistant Director (Procurement) – **0112-847563**

**Chairman/ Director General**  
**National Youth Services Council**